

MINUTES

April 27, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of April, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, David Tinsley, Joe Lester, Melinda Duke, Brenda Wakeman, Denise Ellison, Peggy Laizure, Deborah VanWye, Dan Cary and Jennifer Griswold.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of April 20, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept the bids and award at a later date, County Bid #HWY-1409 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from May 5, 2009 and ending on August 4, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	P2 Emulsions	Paving Materials, Inc.	Asphalt & Fuel Supply, LLC	Coastal Energy Corp.	Donelson Construction Co., LLC	Ergon Asphalt	
BID: #HWY-1409	1	2	3	4	5	6	
DEPT: Commissioner's							
DATE OPENED: 04-27-09							
							Awarded To:
Non-Encumbered Contract for Paving, Emulsions and Sealants for the County Commissioners.							Tabled on 4-27-09
The bid term will be from May 05, 2009 thru August 04, 2010.							
Contact Person:	Paul Leadabrand	Kenny Kraft	Matt Roberts	Matt Alcorn	Michael Donelson	Tom O'Leary	
Title:	Sales	Plant Manager	Sales	Dispatcher	Owner	Area Sales Manager	
Telephone Number:	972-822-1372	405-596-6659	918-488-1339	800-492-4338	417-743-2694	903-752-2703	
Fax Number:	254-829-0337	405-793-9989	918-523-7089	417-469-2294	417-743-2945	512-469-0391	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to award the bid per the bid summary and where the low item was not accepted there is an explanation, County Bid #HWY-1405 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2009 and ending on May 4, 2010.
 The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
 Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to award the bid per the bid summary and where the low item was not accepted there is an explanation, County Bid #HWY-1406 – One-Year (1) Non-Encumbered Contract for Tires and Tubes. The bid term will be from May 5, 2009 and ending on May 4, 2010.
 The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
 Motion Carried.

Chairman Cleveland moved, seconded by George Skinner, to strike from the agenda the discussion, consideration, and/or action on whether the conditions warrant approval of a Burn Ban Resolution.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action to approve the Amendment No. 1 in connection with Contract #K-0708-114 for the Recycling Area located at the County Fairgrounds by and between the Board of County Commissioners and Norman Municipal Authority to extend the term of the contract to April 22, 2010. All other terms and conditions will remain the same.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Lease between the Board of County Commissioners and Cleveland County Facilities Authority for space leased at the Alan J. Couch Juvenile Center, 1650 W. Tecumseh Rd, Norman, Oklahoma, for 2126 square feet Courts/Common Area in the amount of \$367.50 per month from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Service Agreement between the Cleveland County Treasurer and Black Mesa Security, L.L.C. for a Knight TL-30 Safe Model #7334 with Combination and Key Locking Dial and the Firewall Insulated Vault Door. Total annual service fee is \$375.00 beginning May 1, 2009 through April 30, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Publication – Notice of Public Auction. Cleveland County will have numerous Miscellaneous Surplus Items ranging from Office Items to Lawn Equipment to be sold on Thursday, May 14, 2009, at the Public Auction to be held at the Cleveland County District #3 Barn, located 9050 S. Highway 77, Noble, Oklahoma. Notice to be published on Wednesday, April 29, 2009 & May 6, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Publication – Notice of Public Auction. Cleveland County will have numerous Miscellaneous Surplus Items ranging from Office Items to Lawn Equipment to be sold on Friday, May 15, 2009, at the Public Auction to be held at the Cleveland County Fairgrounds, located 615 E. Robinson, Norman, Oklahoma. Notice to be published on Wednesday, April 29, 2009 & May 6, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolution disposing of equipment:

- a. #B102-226 Chair
- b. #B102-227 Chair
- c. #B214-1 Time Recorder Time Stamp
- d. #B219-279 Photoshop Software
- e. #B219-362 Computer
- f. #B219-369 Tape Driver
- g. #B220-7 Crosscut Shredder
- h. #B331-117 2003 Ford Crown Victoria
- i. #B601-11 Radio Console Base
- j. #B602-152 Walkie Talkie
- k. #B602-226 Walkie Talkie
- l. #B602-229 Walkie Talkie
- m. #B602-230 Walkie Talkie
- n. #B604-69 Hand Held Radio
- o. #B604-72 Hand Held Radio
- p. #B604-149 Walke Talkie
- q. #B604-150 Walkie Talkie
- r. #B604-151 Walkie Talkie
- s. #B604-154 Walkie Talkie
- t. #B623-9 Floor Buffer

(The above items are from the Sheriff's Department and were junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #B606-55 9MM W/2 Magazined H&K
- b. #B606-56 9MM W/2 Magazined H&K

(The above items are from the Sheriff's Department and were traded with the City of Norman Police Department for shotguns.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolution disposing of equipment:

- a. #B102-207 Chair
- b. #B201-16 Typewriter
- c. #B219-271 Printer
- d. #B331-112 1998 Ford Contour
- e. #B331-180 1996 Chevrolet Caprice
- f. #B645-3 GPS Receiver
- g. #B645-4 GPS Receiver
- h. #B645-5 GPS Receiver
- i. #B645-6 GPS Receiver

(The above items are from the Sheriff's Department and are being declared surplus to be sold in the County Auction.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #A201-7 Typewriter
- b. #A201-8 Typewriter
- c. #A201-9 Typewriter
- d. #A201-547 Typewriter
- e. #A205-541 Laser Printer
- f. #A222-542 Computer
- g. #A222-543 Printer
- h. #A222-544 UPS
- i. #A222-545 UPS
- j. #A222-546 UPS
- k. #A222-548 Monitor
- l. #A222-549 Monitor
- m. #A222-550 Computer
- n. #A222-561 Monitor
- o. #A222-562 UPS
- p. #A222-563 UPS
- q. #A222-564 UPS
- r. #A222-565 CD-ROM Player & Software
- s. #A222-566 Monitor & Computer
- t. #A222-567 Monitor & Computer
- u. #A222-568 Printer
- v. #A222-569 Monitor & Computer
- w. #A222-571 Printer
- x. #A222-578 Computer
- y. #A222-579 Printer
- z. #A222-580 Computer
- aa. #A222-581 Computer
- bb. #A286-9 Typewriter

(The above items are from the District Attorney's Office and were junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following
Blanket Purchase Orders:

a. General Fund

09-5183 – SM2	United Refrigeration, Inc.	\$ 500.00
09-5184 – SM2	EMSCO Electric Supply Co.	1,000.00
09-5185 – SM2	Paradise Equipment Services	1,000.00
09-5186 – SM2	Locke Supply Company	1,000.00
09-5187 – SM2	Forest Lumber Company, Inc.	500.00
09-5188 – SM2	Carrier South Central	1,000.00
09-5189 – SM2	Waggoners' Heat & Air Cond.	500.00
09-5190 – SM2	SimplexGrinnell, L.P.	500.00
09-5191 – SM2	Okla. Roofing & Sheet Metal, Inc.	500.00
09-5192 – SM2	Dandilawn By Atlas Pro Turf	1,000.00
09-5194 – SM2	P & K Equipment, Inc.	1,000.00
09-5195 – SM2	Evans Enterprises, Inc.	400.00
09-5196 – SM2	Electrical Surplus Equipment Sales	400.00
09-5197 – SM2	Rod's Pest Control	1,000.00
09-5204 – H2	Sooner Copy Machines	400.00
09-5208 – SM2	Don's Mobil Lock Shop, Inc.	750.00
09-5226 – SM2	FireCo of Oklahoma, Inc.	500.00
09-5227 – SM2	W.W. Grainger, Inc.	1,000.00
09-5310 – B1C-200	Bd. of Test for Alcohol & Drug Inf.	270.00
09-5311 – B2A-300	Rod's Pest Control	360.00
09-5314 – SM2	Palace Auto Supply, Inc.	500.00

b. Highway Fund

09-5201 – T2A	Thomas Wire Rope, Inc.	1,000.00
09-5205 – T2A	Petroleum Marketers Equipment	600.00
09-5206 – T2A	P & K Equipment, Inc.	1,500.00
09-5239 – T2A	Steve's Wholesale Distributors	500.00
09-5240 – T2A	Ram Products, Inc.	500.00
09-5259 – T2A	UniFirst	1,350.00
09-5305 – T2A	Buildings by Madden of Noble	400.00
09-5307 – T2A	Dave's Small Engine Repair, Inc.	750.00
09-5309 – T2A	Palace Auto Supply, Inc.	3,500.00

c. Fair Board Fund			
09-5245 – FF2	P & K Equipment, Inc.		500.00
d. Health Fund			
09-5215 – MD2	Oklahoma Natural Gas Company		400.00
09-5238 – MD2	Wal-Mart Community		500.00
09-5257 – MD2	Dave’s Lawn Service, LLC		8,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$	59,443.02
b. Sheriff’s Commissary Fee Fund		4,154.35
c. Sheriff’s Courthouse Security Service Fee Fund		3,652.45
d. Sheriff’s Jail Fund		9,394.79
e. Sheriff’s Revolving Fund		133,049.14
f. Sheriff’s Federal Share Revenue Fund		100.08
g. Sheriff’s Environmental Reward		48.75
h. Treasurer’s Certification Fee Fund		6,120.00
i. County Clerk’s Lien Fee Fund		3,265.06
j. County Clerk’s Preservation Fee Fund		28,282.20
k. Court Clerk’s Revolving Fund		14,064.43
l. Fair Board Fund		11,020.75
m. Bridge Capital Improvement		120.10
n. Highway Unrestricted		408,768.29
o. Commissioner’s Building Fund		190.52
p. Assessor’s Revolving Fund		111.00
q. D.A. Incarceration Costs Fund		370.04
r. Drug Court Revolving Fund Adult		3,402.40
s. S.T.O.P. Violence Against Women Grant		4,000.00
t. Child Abuse Prevention Fund		491.04

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0312 – C2		09-0267 – T2A
09-0337 – SM2		09-4611 – T2A
09-0362 – SM2		
09-0935 – H2		09-2485 – MD2
09-1058 – B2A-500		09-3332 – MD2
09-1501 – SM2		
09-1713 – B2A-300		09-4077 – CFB2-500
09-2162 – H2		
09-4133 – B2A-500	09-1362 – CFDCRE(A)2	
09-4634 – B2B-300		

09-4836 – B2B-300

09-4085 – FF2

09-5011 – B2B-300

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 549,083.47
b. Highway Fund	96,352.91
c. Health Fund	10,316.47
d. Sheriff Service Fee Fund	2,734.68
e. Sheriff Revolving Fund	13,923.31
f. Sheriff Commissary Fund	1,365.79
g. Sheriff Jail Fund	1,554.01
h. County Clerk Lien Fee Fund	7,066.07
i. County Clerk Preservation Fund	2,219.20
j. Drug Court Revolving Adult Fund	390.00
k. S.T.O.P. Violence Against Women Fund	1,540.23
l. Treasurer's Certification Fee Fund	59.13
m. Fair Board Fund	2,520.12

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Rusty Sullivan moved, seconded by Rod Cleveland, to take action to determine whether it would be cost effective to have the Building Maintenance and Janitorial Services for the County Office Buildings be provided through a private contracting method or whether the current services should be restructured and/or managed in a different manner.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Rod Cleveland, yes, Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.